

"I plan to set up a business. Where do I start?"
"I want to learn more about the paperwork needed for establishing a business."
Get your answers at the Tokyo One-Stop Business Establishment Center's Information Session.

Thinking of setting up a business in Tokyo?

Tokyo One-Stop Business Establishment Center Information Session **for foreigners in English**

Thursday
May
17

Special Lecture
Basic Tax Information for
doing business in Japan

SPEAKER
Hiroko Sakashita
Partner, Certified Public Tax Accountant
Sakashita International Tax Accountant Co.

Location
Tokyo One-Stop Business Establishment Center
Japan External Trade Organization headquarters 7F ARK Mori Building,
12-32 Akasaka,1-chome, Minato-ku, Tokyo



About
TOSBEC

ALL
SERVICES
FREE

The Tokyo One-Stop Business Establishment Center is a center jointly operated by the Japanese government and the Tokyo Metropolitan Government. The center unifies the procedures that foreign companies and startups need to complete to establish a business, providing assistance for the prompt completion of various filing procedures, including those for certification of articles of incorporation, company registration, taxes, social security, and immigration. Staff members versed in administrative procedures provide consultations for free, and interpretation and translation services in multiple languages are also provided as needed. Over 5,000 people have used the center's services to date, and the number of applications to establish business is growing. Please come to the information session if you are thinking about setting up business in Tokyo.

Friday
May
18

Special Lecture
Liberalization of duty tax caused
by EPA between Japan and EU
as from next Spring
~ BIG BUSINESS OPPORTUNITIES
for European tasting ~

SPEAKER
Hiroshi Kawai
Consulting Office Kawai Chief Representative
Location
Shibuya Satellite Center
Please see the details of the location on the back.



- Session 2PM — 3PM Special Lecture 3PM — 4PM Consultations

Consultation booths

- Certification of articles of incorporation
- Taxes (national and metropolitan)
- Employment insurance
- Health insurance and pension insurance
- Company registration
- Immigration
- Labor insurance

📍 Japan External Trade Organization headquarters 7F ARK Mori Building, 12-32 Akasaka,1-chome, Minato-ku, Tokyo

HOW TO REGISTER

The Tokyo One-Stop Business Establishment Center
Information Session Secretariat

<http://www.tosbec.com/english/>

SCAN HERE TO REGISTER



Marunouchi Satellite Center Information

The TOSBEC Marunouchi Satellite Center, in collaboration with the Tokyo Startup Station, provides one-stop support to people seeking to launch a business, ranging from those with just a slight interest in doing so to those wishing to take the necessary procedures. Here, you can consult over videophone with experts stationed at TOSBEC in Akasaka, and also submit application documents. The documents will be delivered to TOSBEC in Akasaka for official acceptance.

*Documents submitted at 4 p.m. or later will be officially accepted on the following business day.

Services offered

Consultation over videophone on administrative procedures related to starting up a business and document submission support

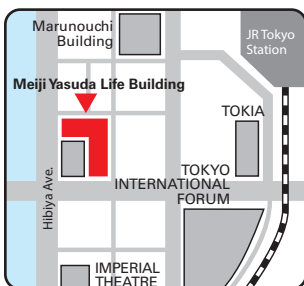
Equipped with computers for electronic applications, with on-site support for online applications

Interpreting support for non-Japanese speakers

Consultations and document submissions possible at the Center

- Certification of Articles of Incorporation
- Company Registration
- Tax (National Tax / Metropolitan Tax)
- Immigration
- Employment Insurance
- Labor Insurance
- Health Insurance/Pension Insurance

*Only consultations for Certification of Articles of Incorporation and Immigration



Address

2-1-1 Marunouchi, Chiyoda-ku, Tokyo
Meiji Yasuda Life Insurance Building (TOKYO STARTUP STATION 2F)

Access

5-min. walk from JR Tokyo station Marunouchi South Exit

Consultation hours

Weekdays 9:30 a.m. to 5:30 p.m.
(closed 12pm - 1pm)
closed : National holidays and Year-end & New year's holidays (December 29 - January 3)

For consultation appointment

Call to registration desk : 03-6259-1882
Send a reservation form

WEB

<http://www.seisakukikaku.metro.tokyo.jp/onestop/english/marunouchi/>



Shibuya Satellite Center Information

At the Shibuya Satellite Center, in addition to the services of the Marunouchi satellite center, A small and medium enterprise management consultant is always present at the satellite center to provide free advice concerning the opening of a business, such as financing and management plans. From April 2018, the Shibuya Satellite Center has relocated to a private business establishment support facility in Dogenzaka. Please feel free to contact us.



Address

1F Shibuya Dogenzaka Tokyu Bldg, 1-10-8 Dogenzaka, Shibuya-ku, Tokyo
(Plug and Play Shibuya powered by Tokyu Land Corporation)

Access

4-min. walk from Shibuya station east

Consultation hours

Weekdays 9:30 a.m. to 5:30 p.m. (closed 12 pm -1pm)
Closed : National holidays and Year-end & New year's holidays (December 29 -January 3)

For consultation appointment

Call to registration desk : 03-5489-4630
Send a reservation form

WEB

<http://www.seisakukikaku.metro.tokyo.jp/onestop/english/shibuya/index.html>



Tokyo One-Stop Business Establishment Center's MAP

